



Appleton West High School Student Registration Information 2018-2019

Appleton West High School will be holding registration for freshman, sophomore, junior, and senior students in the Library (LMC) on the following dates:

Freshmen:	Tuesday, August 14 4:00 p.m. to 7:00 p.m.	Juniors:	Monday, August 20 10:00 a.m. to 1 p.m.
Sophomores:	Thursday, August 16 3:00 p.m. to 6:00 p.m.	Seniors:	Wednesday, August 22 12:00 to 3:00 p.m.

Registration at Appleton West is prior to the start of school so that we can take care of all the administrative details of starting the school year. The procedure allows teachers to begin the instructional process on the first day of class rather than spending days on administrative details.

Registration is required for all students before the first day of classes on Tuesday, September 4, 2018. We have designated a date for each class to register. If you cannot register on the designated date, please feel free to register at any one of these dates. If a student is unable to attend any of the sessions, he/she must call school at 832-6219 (Student Services) to make arrangements to register before the first day of classes.

Students who fail to register prior to the first day of classes will not be allowed to begin classes, and will be accountable for making up any lost class time that may result.

During registration, the following tasks will be completed:

- Complete on-line registration if not done prior to registration (PARENTS ONLY)
- Pay all fees (IF NOT PREVIOUSLY DONE ON-LINE)
- ID/yearbook photo taken
- Receive class schedule, homeroom assignment, and locker/lock assignment
- Receive Math, Science, Comm Arts, Social Studies and World Language textbooks
- Receive band uniform (**upperclassmen only**)

2018-2019 FEE PLAN EXPLANATION

The Appleton Area School District has confirmed the following school fees for the 2018-2019 school year. **All Checks should be made payable to Appleton West High School (AWHS) for the exact amount:**

\$40.00 Enrollment and text materials. **All students are responsible for this fee.**

Additional elective options are:

\$47.00 2018-2019 Clarion (school yearbook).

\$19.00 Activity Pass - Admission to all home school sponsored athletic events. Admission to all school sponsored drama productions and concerts.

Participation Fees – These fees WILL NOT be collected during registration days!

Fee Waivers

Parents/students who are interested in a fee waiver may complete the application form on-line. These forms should be completed at your earliest convenience to assure a prompt response from ARAMARK. Parents/students who received a fee waiver for the previous school year are reminded that a new waiver form must be completed again for the coming school year. Fee waivers include only enrollment and text materials. **(Yearbooks/Activity Pass and classroom fees are not included.)**

If you received a note from the district that you have been pre-approved for free/reduced, please bring that letter with you to registration!

Photographs at Registration

During the registration process, all students, **including seniors**, will have their pictures taken for their identification card. This picture will also be used for the yearbook for non-seniors. Students should come to West for registration prepared to have their picture taken. Regardless of whether or not you wish to purchase a picture package, you will need to be photographed. Picture package information and price lists from Harmann Studios are available in the Business Office. **Please make sure your dress is appropriate for your picture.**

Please remind your “Senior” son/daughter that when they come through registration and have their picture taken for their senior ID, no unusual make-up, wigs, hats, etc. will be allowed. Your student must be identifiable by the picture on their ID!

Please bring a **separate check or money order** made payable to **Harmann Studios**. Cash will be accepted, but you must have the exact amount of the picture package you want to order. Checks are preferred. Order forms/envelopes will also be provided the day of registration. Portrait packages will be printed only for students paying on registration day. **The portrait fee is not part of the registration fee.**

